



भारत सरकार

GOVERNMENT OF INDIA

सीमा शुल्क आयुक्त (पत्तन) का कार्यालय

OFFICE OF THE COMMISSIONER OF CUSTOMS (PORT)

सीमा शुल्क सदन, 15/1 स्ट्रैंड रोड, कोलकाता- 700001

CUSTOM HOUSE, 15/1 STRAND ROAD, KOLKATA- 700001

फैक्स/ FAX : 033-22131553, ई-मेल/ E-mail: aeo-kolcusport@gov.in

OFFICE NOTE

Sub.: Updation in Kolkata Customs Website – regarding.

Please find enclosed copy of Standards Operating Procedure (SOP) for Authorised Economic Operator Programme, Custom House, Kolkata. The Standards Operating Procedure (SOP) is required to be updated in Kolkata Customs Website in the following way:-

<http://www.kolkatacustoms.gov.in/> → AEO → SOP

Encl.: As above.

P. Ngaihte
22/07/19

(P. Ngaihte)

Deputy Commissioner of Customs,
Client Relationship Manager (AEO),
Custom House, Kolkata.

F.No. S121 111/2018 SIB (Port) Pt.-2 | 1339
Dated .07 2019

To,
The Deputy/Assistant Commissioner of Customs,
EDI, Custom House, Kolkata.



STANDARD OPERATING PROCEDURE

Authorised Economic Operator Programme

Custom House, Kolkata

Background

AEO is a trade facilitation scheme for ease of doing business in light of international development, holder of this certificate is entitled for privilege, benefits, exemption and relaxation on account of import and export.

This scheme is based on principle of sharing role and responsibility of customs with trade and industry and objective is to delink payment and clearance, to accept paperless declaration, increases efficiency, self-certification, earliest refund and drawback, request based examination/inspection etc.

Over the years, AEO has become a flagship programme for WCO Members as it offers an opportunity for Customs to share its responsibilities with the businesses, while at the same time rewarding them with a number of additional benefits.

ACP (accredited client program) and old AEO (authorized economic operator) is merged together and resulted into three certification namely AEO-T1, AEO-T2, AEO-T3 and AEO –LO for Logistics Operators.

This three tier certification is launched by Customs **vide** the following Circulars:

- Simplification and rationalization of processing of AEO-T1 application- reg [Circular No. 26/2018-Customs]
- New AEO Scheme introduced [Circular No. 33/2016-Customs]
- Revision/amendment Circular No. 3/2018- Cus dated 17.01.2018.
- AEO Programme digitization- Ease of Doing business- Development of web based application for AEO T1-reg. [Circular No. 51/2018-Customs].

The institutional arrangement shall be followed scrupulously by each unit after introduction of this SOP.

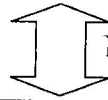
This SOP shall come into effect from 12/07/2019.

FOR IMPLEMENTATION OF AEO PROGRAMME

The Chief Commissioner of Customs, Kolkata Customs Zone has appointed the Commissioner of Customs (Port) as the Zonal AEO Programme Manager. Accordingly the administrative setup for the AEO Programme of Kolkata Customs Zone is given as follows:

ZONAL AEO PROGRAMME MANAGER

Zonal AEO Programme Manager- Commissioner of Customs (Port)

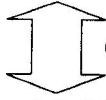


NODAL OFFICER

Nodal Officer –Shri D. Satish, Joint Commissioner of Customs

E-mail: satishag.irs@gov.in

Phone No.: 033-2210-2459; 033-2230-4197



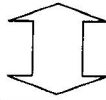
CLIENT RELATIONSHIP MANAGER

Client Relationship Manager (CRM) –

Shri P. Ngaihte, Deputy Commissioner of Customs(SIB Port)

CRM shall be single point of interaction with AEO clients. CRM should act as a voice of AEO within Customs in relation to legitimate concern and issues of AEO.

E-mail: aeo-kolcusport@gov.in Phone No.: 033-22304605



AEO CELLS

AEO Cell Airport	AEO Cell Port	AEO Cell Preventive
<p>Deputy Commissioner of Customs (SIB Airport), Air Cargo Complex, NSCBI Airport, Kolkata-52.</p> <p>1.Ms Neeharika Inti, AC 2.Shri Rajesh Agarwal, SCP 3.Shri Suryadipt Kr. Singh,Appraiser. 4.Shri Sunil Saha,EO 5.Shri Jeetesh Kr. Meena, PO. 6. Shri. Arun Kumar Das, PO.</p> <p>E-mail: aeo-kolcusair@gov.in</p>	<p>Deputy Commissioner of Customs (SIB Port), Custom House, 15/1 Strand Road, Kolkata-01.</p> <p>1. Shri P.Ngaihte, DC 2. Shri S Serel , SCP 3. Shri Rajesh Bharti, SCP 4. Shri. Rohit Anand, Appraiser. 4.Shri Manjeet Kr. Dutta, PO 5. Shri Rajat Sarkar, PO 6. Miss Aanchal Kumari, PO 7. Shri Jai Ganesh Barnwal, EO.</p> <p>E-mail: aeo-kolcusport@gov.in</p>	<p>Asst/Deputy Commissioner of Customs(R&I) Custom House, 15/1 Strand Road,Kolkata-01.</p> <p>1.Smt L T Sherpa, A C 2.Shri Biswajit Chakraborty, SCP 3.Md. Merajuddin, PO 4.Shri Bidyanand Kumar, PO</p> <p>E-mail: aeo-kolcusprev@gov.in</p>

All applications for Kolkata Customs Zone are to be addressed to the Nodal Officer, AEO Cell, Kolkata Customs Zone, Custom House, 15/1 Strand Road, Kolkata 700001 with a copy to AEO Programme Manager, Directorate of International Customs, New Delhi.

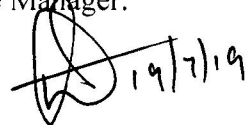
After scrutiny and processing of the applications received by the respective AEO Cells, they shall put up their recommendations to the Nodal Officer. For AEO T-1 applicants, all the applications received post 31st March 2019 should be submitted through the departmental website www.aeoindia.gov.in and processed online in compliance with the Circular No. 51/2018-Customs dated 07.12.2018. In case of AEO T-2, AEO T-3 and AEO-LO applicants, offline applications are to be submitted to the Nodal Officer, after processing the recommendation of the Zonal AEO Program Manager, i.e. the Commissioner of Customs (Port) shall be forwarded to DIC for necessary action.

All applications regarding any issues related to Authorized Economic Operator is to be submitted to the Client Relationship Manager, AEO Cell, Custom House, Kolkata. The CRM is to examine the issue and take up the same with Nodal Officer and AEO Programme Manager. After examining the issue, necessary instructions is to be forwarded to the concerned section and reply forwarded to the applicant.

All three Commissionerates will forward an updated list of total AEO Applications received with latest position to the Nodal Officer, Kolkata Customs Zone every Friday. The Nodal Officer will consolidate the report and place it to the Zonal AEO Programme Manager on the same day.

The AEO Cell of Port Commissionerate will also act as the Coordination Cell for AEO programme and they will be reporting to the AEO Nodal Officer. They will be responsible for coordinating AEO related matters with the AEO Cells within Kolkata Customs Zone and also with AEO Cells of other field formations and DIC.

This is issued with the approval of Zonal AEO Programme Manager.



(D. Satish)

Joint Commissioner of Customs
Nodal Officer, AEO Cell
Custom House, Kolkata