



भारत सरकार
GOVT. OF INDIA

सीमा शुल्क आयुक्त का कार्यालय (प्रशासन एवम विमानपत्तन)
OFFICE OF THE COMMISSIONER OF CUSTOMS (AIRPORT & ADMIN.)

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F.No. S41(Misc.)-11/2015CCX
F.No. S51-52/2015Co-ord.

Dated:02.07.2015

STANDING ORDER No. 10/2015

Subject:- Prompt Dispatch of Samples drawn for testing-regarding;

To reduce delays and cut transaction costs, it is very important that samples for testing, if need be, are drawn systemically and dispatched expeditiously to the relevant testing agency. To ensure that cases do not remain pending for long, it is highly desirable that such samples may be dispatched to testing agency without any delay on part of Customs.

Detailed instructions on drawl of samples, procedure for drawing & dispatch of samples etc., are given in the Appraising Manual, which may be used for guidance, to the extent applicable in local field formations. The following may be ensured:-

- Suitable details are to be maintained in sampling register for all samples drawn.
- Samples drawn are to be properly sealed and marked to ensure they are not tampered with or substituted.
- Samples drawn are to be forwarded to Assessing Group without delay, and as far as possible, by the next working day.
- Samples should be promptly sent for testing to relevant testing agency along with duly filled in test memo, as far as possible, within a week.
- Cases pending for want of test report from testing agency should be finalized, as far as possible, within 30 days of receipt of the relevant test report.

The same is brought to the notice of all officers and staff and field formations for information and compliance. Difficulty faced, if any, in the implementation of above instructions may be brought to the notice of this office.


(Ashutosh Awasthi)
Commissioner of Customs
(Airport & Admin.)
Custom House, Kolkata.

Copy to all concerned.