



GOVERNMENT OF INDIA
OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS (AIRPORT & ADMINISTRATION)
15/1, STRAND ROAD: CUSTOM HOUSE: KOLKATA-700001

STANDING ORDER NO. 11 /2016

Subject : Implementation of e-payment facility of Refunds – reg.

In view of the implementation of e-payments facility at Kolkata (Airport) Commissionerate and keeping in view of the Public Notice No. 42/2016 dated 24.05.2016, the officers of Air Cargo Refund Section and CAO are directed to follow procedures as mentioned below :

- 1) The designated bank shall be RESERVE BANK OF INDIA, Kolkata for all e-payment of refunds in Commissionerate of Customs (Airport).
- 2) Hard copies of the Sanction Orders and Annexure-A will be forwarded by Air Cargo Refund Section to CAO twice a week on Monday and Wednesday.
- 3) Soft copy of the details of claimant and amount sanctioned will be forwarded by Air Cargo Refund Section to CAO twice a week on Monday and Wednesday.
- 4) Monthly reconciliation of refunds will be done between ACRS and CAO on a monthly basis preferably on the last working day of the month and such reconciled report may be forwarded to the higher authorities for approval.
- 5) CAO shall reconcile with the PAO the bank statement and other matters relating to refunds on the last working day of the month and CAO shall forward the reconciled statement to ACRS.
- 6) The effective date of implementation shall be 01.06.2016.


(Brojen Thamar)
Principal Commissioner of Customs
(Airport & Administration)
Custom House, Kolkata

F.No. S107-100/2016 ACRS (Misc)
Dated, the 24th May, 2016.

Copy to : All concerned.