



भारत सरकार

GOVERNMENT OF INDIA

सीमा शुल्क प्रधान आयुक्त (पत्तन) कार्यालय

OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS (PORT)

सीमा शुल्क सदन, 15/1 स्ट्रैंड रोड, कोलकाता- 700001

CUSTOM HOUSE, 15/1 STRAND ROAD, KOLKATA- 700001

Standing Order No. 06 /2022

Sub: Streamlining the Process of Examination of goods (**EXPORT**) - reg.

Attention is invited to Standing Order No. 15/2021 dated 05.11.2021 regarding the " *Streamlining the Process of Alert Issuance & Examination of goods*". The said document contained the procedure to be followed for examination of **IMPORT** consignments.

2. In continuation of the above, the following procedure is now being prescribed for examination of **EXPORT** Consignments till further orders:-

a. The Shed Appraiser/Superintendent & Examiner shall put up file in e-office to the AC/DC in-charge containing the list of the Shipping Bills and details thereof which are marked for examination. The details of reasons for examination like group orders, RMS interdicted or any specific alert by SIB, NCTC, DRI etc. should also be mentioned in the notings.

b. DC/AC shall also verify whether any alert is available on subject goods and nominate officers' (AO/SUP/EO/PO etc.) name in e-file to carry out examination as desired. On random basis or based on sensitivity of goods or any intelligence etc., DC/AC may order that examination shall be done under his/her supervision. Apart from these, there may be some cases where RMS examination instructions stipulate that examination should be done under the supervision of DC/AC. Such cases shall be mandatorily examined under the supervision of DC/AC as per the RMS instructions.

c. Henceforth, all the examination of EXPORT goods should be conducted in such a manner that whole of the examination process is duly covered in the CCTV footage.

d. If due to un-avoidable circumstances, examination is to be done at these blind areas, sufficient photographs/short videos by mobile phones should be taken to show at a later stage that examination has been done properly.

e. The photographs/videos should clearly capture the marks and no.s/container number and the goods being examined. The photographs/short videos shall be uploaded in the e-office file for record purpose by the Shed officers.

f. Any discrepancies noticed should be notified to NCTC immediately on their dedicated email id: **analyticcellrmcc@gov.in** after getting the draft letter approved by Pr. Commissioner/Commissioner, in e-office. Copy of this letter shall also be sent to SIB and circulated among Shed Officers of other docks/CFSs of the Commissionerate.

g. Data of all the previous clearances of the same exporter shall be thoroughly scrutinized by the Shed Officers as well as by SIB for risk profiling of future consignments and to detect any violation in the past.

RAJESH JINDAL, Pr Commr(RJ)-Cus-Port-KOL, O/o Pr Commissioner-Customs-Port-Kolkata

(Rajesh Jindal)

Principal Commissioner of Customs (Port)

Custom House, Kolkata

Date - 29-06-2022

I/655334/2022

To:

All Concerned:

- I) Chief Commissioner of Customs, Custom House, Kolkata
- II) Principal Commissioner of Customs (A&A), Custom House, Kolkata
- III) Principal Commissioner of Customs (Preventive), Custom House, Kolkata
- IV) All Joint / Additional Commissioners of Customs (Port)
- V) All Assistant / Deputy Commissioners of Customs (Port)
- VI) SCP (EDI), requesting to upload the document on Kolkata Customs website