



भारत सरकार

GOVERNMENT OF INDIA

सीमा शुल्क आयुक्त का कार्यालय (विमानपत्तन व प्रशासन)

OFFICE OF THE COMMISSIONER OF CUSTOMS (Airport & Admn.)

सीमा शुल्क सदन, 15/1, स्ट्रैंड रोड, कोलकाता -- 700 001

CUSTOM HOUSE, 15/1, STRAND ROAD, KOLKATA- 700 001

ESTABLISHMENT CIRCULAR NO. 120/2019

As per data available on Dashboard of SPARROW, it is observed that some officers under this Commissionerate have not yet filled their APAR i.e requisite details in "Self-Appraisal" (Section-II) till date despite creation of their work-flow. In this connection, attention of all is invited to an Email communication dated 18.07.2019 received at Chief Commissioner's Office, Custom House, Kolkata from SPARROW-CBIC Team, DGHRD, New Delhi, wherein a new deadline for online submission of "Self-Appraisal" (Section - II) to reporting officers has been set as **20<sup>th</sup> July, 2019.**

In view of the above, all officers under this Commissionerate, who have not yet submitted their Self-Appraisal (Section-II), are hereby requested to fill their requisite details in Self-Appraisal (Section-II) and submit the same to their respective reporting officers positively by **20.07.2019**, failing which their Self-Appraisal (Section - II) may not be accepted by the system.

All Sectional Heads are requested to make arrangements for wide circulation of the matter among all the staff/officers under their charge for necessary compliance.

  
(N.E. AHMED)

Assistant Commissioner of Customs  
(Personnel & Establishment)  
Custom House ; Kolkata

F.No.S51(Misc.)-129/2016 Estt.(Pt.I)

Dated : 19.07.2019

To

1. All the Departments.
2. Kolkata Customs Website : [www.kolkatacustoms.gov.in](http://www.kolkatacustoms.gov.in)
3. Notice Board.