



GOVERNMENT OF INDIA  
OFFICE OF THE CHIEF COMMISSIONER OF CUSTOMS (A&ACC)  
CUSTOM HOUSE, 15/1, STRAND ROAD, KOLKATA-700001

F.No.S39-40/2011 P (SCH)Pt.I

Dated: 11.06.2018

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ANNUAL MAINTENANCE OF FIRE EXTINGUISHER SYSTEM OF CUSTOMS HOUSE, 15/1, STRAND ROAD, KOLKATA.

TENDER NOTICE NO 10 /2018(SCH)

Sealed quotation are hereby invited from the reputed Government Approved vendors for Annual maintenance of existing fire extinguishers/cylinders (139 Nos) from 01.08.2018 for a period of one year. The interested vendors may inspect on any working day at Custom House. The maintenance contract shall include inspection, refilling, repairing, Hydraulic Testing, Painting and supply of required spare parts installed at different sections/locations/Floors of Custom House, Kolkata. In case of any query or clarification, they can approach Superintendent of Customs (SCH) Department, Kolkata Customs on any working day between 10.00 AM to 05.00 PM before last day of submission of quotation.

The quotations should be addressed to the Assistant Commissioner of Customs (SCH), 15/1 Strand Road , Custom House, Kolkata-700001.

1. The company should have undertaken AMC and Re-Filling for at least one Central/State Govt./Public Sector Undertakings (PSU), in any of the previous five years. The experience certificate should be submitted along with quotation. The Company's contract should not have been terminated before the expiry of the full term, in any of the previous years or current year. The company must have expertise in the field of maintenance and refilling of fire extinguisher and its service engineer must be knowledgeable enough to train employee of this office how to operate fire extinguisher.

2. The vendors must have GST registration, Trade License, Company Registration certificate and Pan No. Copies of the same should be submitted.
3. The quotation/ rate should be inclusive all taxes and other charges including installation and other works.
4. The maintenance and refilling and other works shall be taken on as is where is basis. Calls must be undertaken within 2 hours. . If calls are not attended within 2 hours of call made, penalty shall be invoked at a rate of deduction of one day payment for every 3 hours downtime.
5. All the fire extinguishers should be checked for dust deposit and Dents. After refilling safety seal check is to be ensured that it is Intact and not tampered. Discharge Nozzle and Hosepipes is to be Checked to ensured it is unclogged. Spare parts and accessories Should be replaced for those which are not in serviceable condition The defective units need to be brought back in proper working Condition.
6. The firm must provide standby unit in case of removal of units for Overhauling for major repair.
7. The firm will be responsible for any damage caused to the property Of this office during the work.
8. After refilling the vendor will have to demonstrate the operation of Fire extinguisher to the staff posted at different sections of this Custom House and two bi-annual mock drill has to be organized at different places of Custom House and no separate charges will be paid for it.
9. A detailed report regarding the status of all the installed fire extinguisher has to be submitted after refilling/repairing of the fire extinguishers and also in every month the status report have to be submitted to the SCH Unit free of cost. During verification if any accessories are required, will be fitted with no extra cost.
10. The quoted amount should be mentioned in both numbers and words. Any bid with illegible, incorrect, incomplete or inconsistent particulars, figures, and words will be summarily rejected.
11. Quotations should be signed and stamped by the authorized person of the bidding firm.

12. No advance payment will be made to the supplier and installer. Payment shall be made quarterly, i.e. after ending of every quarter and on submission of bill along with service report for the period duly signed by in-charges of of the Fire extinguisher.
13. The authority reserves the right to cancel / postpone or change in terms and conditions, Addendum, corrigendum of the tender without assigning any reason thereof. The authority's decision will be final.
14. The bidder must give onsite warranty for 1 year of the product they will supply/install/refill.
15. The sealed quotation shall be submitted in the tender box kept at SCH unit, Ground Floor, Custom House., 15/1 Strand road, Kolkata-700001 before 3 PM on 03.07.2018.
16. The sealed quotation shall be opened before the Tender Committee at 12.30 PM on 04.07.2018.
17. The Successful bidder will have to submit within 14 days from the date of award of contract, "Performance Security" @ 10% of the bid value of the contract. Performance Security may be furnished in the form of Fixed Deposit Receipt/ Bank Guarantee from a Commercial Bank in favour of "RBI Account Commissioner of Customs, Kolkata". Performance Security should remain valid for a period of sixty days beyond the date of completion of work. (ie for 14 months). If the performance/service is found not upto the standard as per terms and condition may lead to forfeiture of the amount. This office will have the right to cancel the contract and blacklist the firm.
18. All the Vendors/Bidders must quote the rate for repair and maintenance of total 139 Fire Extinguisher Units as per **SCHEDULE** in the (**Annexure -A**) which is enclosed herewith. The rate shall include all taxes, GST and other charges and the same would not be payable over and above rates quoted. The Annexure shall also have to be signed and stamped by the bidders or his authorized signatory.

19. Payment shall be made quarterly basis i.e. at the end of every three months on submission of bill (in triplicate) along with satisfactory service report for the period duly signed by the in-charge of Fire Extinguisher System.
20. Duration of the AMC will be for one year with effect from 01.08.2018. The AMC will include periodical maintenance, overhauling, reinstallation & replacement as and when required. In case of repair of any defective parts or supply of spares are required, the labour charge, removal, installation, transportation charges shall be borne by the awarded bidder at their own expense.

The notice will also available on the Website. [www.kolkatacustoms.gov.in](http://www.kolkatacustoms.gov.in) and [www.cbec.gov.in](http://www.cbec.gov.in)

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Assistant Commissioner of Customs (SCH)  
Custom House , Kolkata.

- Copy to :
1. (Computer cell) for uploading the same in the official website & CBEC website.
  2. Notice Board.